

Draft Minutes of the Ridgefield Commission on Aging (CoA) Meeting  
April 21, 2025, at 2:30pm  
Small Conference Room, Town Hall

Commissioner Yaffa called the meeting to order at 2:30pm. Commissioners Culhane, Nolan, Martin, Mullin and Kabasakalian were present. Commissioners Tewes and Orr were excused. Also present Intern Vhora, Tony Phillips, Director of Social Services and Karen Gaudian, Municipal Agent for the Elderly.

As to the 1st Order of Business, Ms. Yaffa invited public comment. There was none. Yaffa reported that Commissioner Crook had resigned and sent his letter of resignation to her and First Selectperson Rudy Marconi.

As to the 2nd Order of Business, approving the 3/17/2025 CoA minutes- Ms. Martin made a motion to approve said minutes and Ms. Mullin seconded the motion. No discussion, the said Minutes were unanimously approved.

As to the 3rd Order of Business -

- Progress Report on Expo. Ms. Yaffa provided an Expo progress report. Interactive discussion followed covering all pertinent aspects of social media, banners, lawn signs, transportation, items to obtain, food, speakers and exhibitors emails and a detailed discussion on volunteers needed and their specific tasks and further review of progress of final print program.
- Transportation - Mr. Phillips discussed a recent meeting with the Town of Redding reviewing and comparing the transportation needs for both towns; a system of taxi vouchers was discussed as well as reaching out to other surrounding towns.

As to the 4th Order of Business, Finances. Ms. Gaudian reported that from the General Account which was started with \$250.00 we have \$160.44 after paying expenses of \$81.57 for stationary needs accumulated and \$7.99 for name tags for the Expo. To date the Expo has taken in \$51,850 and to date we spent \$33.95 on small printing needs plus \$257 at Costco for miscellaneous items for the Expo, chips, paper plates and napkins.

As to the 5th Order of Business,

- Appointment of CoA Secretary, tabled until next month after the Expo.
- Open Commissioner position, tabled until next month after the Expo. However, briefly discussed was the need for people with a social media component skill set and we will look at the various number of people expressing an interest to join the CoA.

As to the 6th Order of Business, New Business - Projects: Adult Day Care and Time Capsule, there is interest and these are tabled until May following the Expo.

Both the involvement of the CoA in the Memorial Day Parade and June Pride in the Park will be considered for 2026.

Goals page on the Town website/CoA will be reviewed at the May meeting, again, following the completion of the Expo which remains the overall focus currently.

There being no further business before the CoA, the meeting ended at 4:11pm.

The above is a true and accurate summary of the CoA 4/21/2025 meeting.

Patricia Yaffa  
Acting Secretary